



## Creating with Canva: Design Like A Pro With No Experience

**Trainer:** Mohd Saiful Nizam Bin Mokhtar

**Date:** 25 May 2023 (Thursday)

**Time:** 2PM – 6PM

**Mode:** Virtual Training

**Platform:** Zoom / Microsoft Team

### **Course Objectives:**

- Learn and master the fundamentals of Canva for stunning presentations
- Discover how to make a positive first impression with your Canva design
- Create eye-catching designs with animated media and attractive content
- Use Canva to design convincing and irresistible pitch deck presentation
- Use Canva to get more clients and find a job

### **Course Modules:**

#### **Module 1: Begin the Journey of Canva**

- Use Canva Template Designs
- Design in Canva from Scratch
- Share Your Designs with your Team
- Edit Your Content
- Elements & Text
- Canva Background
- Upload Your Content
- Import Design from Other Sources
- Downloading Your Files
- Share Your Design on social media
- Download as PowerPoint File

#### **Module 2: Customize Your content for Interactive Presentation**

- Creating slides that impress your audience
- Adding Charts and Graphs to your slide
- Embedding interactive and animated media to your slides
- Deliver Your Presentation

#### **Module 3: Enhancing the Look and Tips of Content Creation**

- Psychology of Colours
- Search for Free Images and Videos
- Search for Fonts



#### **Module 4: Bonus Topic- Create convincing Resume and Business Proposal with Canva**

- Create a Killer Resume
- Designing your Resume with Canva
- The Structure of your Business Proposal
- Create Business Proposal with Canva
- Finalize and download your Business Proposal



## **Trainer Profile**

### **MOHD SAIFUL NIZAM BIN MOKHTAR**

With almost 8 years in training and 10 year in industry makes me aware the importance of knowledge and development.

Trainer have conducted and facilitating various kind of courses for corporate, entrepreneurs and college students using programs developed by me and my team based on Knowledge Sharing & Teach, Learn And Knowledge Application which will cultivate Life Long Learning Environment for all the participant after the training.

He also have walk through various age group of participant and have a lot of experience in handling versatile participants.

## **Education**

- Bachelor of Design (Industrial Design) – UPM
- Certificate in Physical Science – KPM Matriculation College
- HRDF Cert No: EMP 2098
- MCID: 990147905

## **Courses**

- Microsoft Office
  - Excel
  - Word
  - PowerPoint
  - Outlook
  - Access
  - Publisher
  - O365
  - PowerBI
  - PowerPivot
  - PowerQuery
- Autodesk
  - AutoCAD
  - 3D Studio Max
  - Maya
  - Revit
  - Fusion
- Adobe
  - Photoshop
  - Illustrator
  - Indesign
  - After Effects



- Premiere
- Captive
- Light Room

#### **Client Based**

- Pos Malaysia Berhad –*MS Excel*
- Universiti Malaysia Pahang Holding –*MS Excel, Word, Power Point*
- DRB Hicom-*MS Excel, Word*
- Universiti Islam Antarabangsa-*Custom Software*
- PLUS Berhad-*MS Word, Power Point*
- OYL Manufacturing-*MS Excel*
- FITEC-KD Max, InteriCAD
- MTIB-AutoCAD
- WISDEC-AutoCAD
- Hitachi Transport-*MS Excel*
- Trans Water-*CADWorx*
- RMC-*MS Word*
- F&N-*MS Powerpoint*
- Penjom Gold Mine-*MS Word*
- Proton-*MS Power Point, Excel*
- ILSAS-*MS Publisher*
- Politeknik Ibrahim Sultan-*Adobe Photoshop, Illustrator, InDesign, Acrobat*
- Sime Darby-*MS Power Point*
- BE Semiconductor Industry-*MS Excel*
- Felda-*MS Excel*
- Felcra-*MS Excel*
- MINDEF-*MS Excel*
- MiDF-*MS Excel*
- Kuala Lumpur Airport Service-*MS Word, Excel, Power Point*
- Jabatan Pertahanan Awam Malaysia-*MS Publisher*
- Jabatan Alam Sekitar-*MS Word*
- GE Manufacturing-*Solidwork 2013*
- Epson Precision-*MS Excel & MS Power Point*

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